

Account Name: 账户名称:
Account Number: 账户号码:

Please change my/our contact information with effect from _____(Date) as follows:
请由 _____(日期) 起将本人/吾等之联络资料更改如下:

I) Change of Contact Information of Account Holder 更改账户持有人的联络资料

Name of account holders 账户持有人姓名 ¹ :	
Mobile Phone No. 手提电话号码:	_ _ _ - _ _ _ _ - _____
Email Address 电邮地址 ² :	

¹ For joint account, please fill in this column to indicate which account holder with change of contact information. 如属联名账户, 请填写此栏以注明所须更改联络资料的账户持有人。

² New email address of principal account holder shall replace the existing registered email for all sub-accounts' operation and primary email for receipt of electronic statement (if applicable). 账户主持持有人的新电邮地址会取替所有作子账户运作之用的已登记电邮地址及收取电子结单之用的基本电邮地址(如适用)。

**II) Change of Contact Information of Existing Authorized Persons/Transaction Persons(if applicable)
更改现有获授权人/交易人士的联络资料(如适用)**

1	Capacity 身份:	Authorized Persons 获授权人/Transaction Persons 交易人士 ³
	Name 姓名:	
	Mobile Phone No. 手提电话号码:	_ _ _ - _ _ _ _ - _____
	Email Address 电邮地址:	
2	Capacity 身份:	Authorized Persons 获授权人/Transaction Persons 交易人士 ³
	Name 姓名:	
	Mobile Phone No. 手提电话号码:	_ _ _ - _ _ _ _ - _____
	Email Address 电邮地址:	

³ Please delete if inappropriate. 请删去不适用者。

Customer's Signature (with company chop (if applicable)) 客户签署 (附有公司印章(如适用))

Date
日期

For Official Use Only		
New contact number is a U.S. number : <input type="checkbox"/> No <input type="checkbox"/> Yes (with cure document ? <input type="checkbox"/> Yes <input type="checkbox"/> No)	RM Name & Signature	Sales Support
Reconfirmation of customer request : <input type="checkbox"/> Written Confirmation <input type="checkbox"/> Tel (Time : _____)		